Step-by-step: Registering for a GST/HST number

Follow the instructions below to register for a GST/HST number. It takes a few minutes to complete and you’ll have your GST/HST number instantly.

Instructions

1. Go to t.uber.com/cra-bro and click the ‘Register Now’ button.
2. On the first few screens you’ll confirm your personal information and accept a disclaimer. The personal information you enter must match the information on your last personal tax return.
3. Registration requirements: If you don’t already have a business number, select ‘I need a business number’.
5. Register client: In the ‘Add owner:’ section, add your information. The owner is you—the driver of your ridesharing service.
6. Legal name: The legal name is the same as the owner name (provided on the previous screen).
7. Business activity: Enter ‘Ridesharing service’ as the major activity of this business. Leave the remaining fields blank.
8. Confirm your details and you will receive a summary with a nine-digit number. This is your Business Number (BN).

You must continue to create your GST/HST account. Click ‘Register CRA accounts for this business’ to start.

10. Register Accounts with CRA: To register your HST/GST account, ‘Register an RT account’.
11. Type of business: Choose ‘Operate a taxi or limousine service’. In the future, the CRA will update this list to add options for ridesharing services.
12. On the next screen, for ‘Sole activity subject to the GST/HST is from commercial rental income’, select ‘NO’.
13. Enter your actual annual worldwide and domestic GST/HST taxable sales. If unknown, enter ‘zero’.
14. Input the account effective date. This is the day you began providing ridesharing services.
15. For the Reporting Period, select your preference. If you are unsure, you should reach out to a tax professional for advice.

At the end of the process, you will need to confirm all of the details you filled out. Once confirmed, you will receive a summary with a 15 digit number (e.g. 123456789RT1234) This is your GST/HST account number.

16. Update your driver profile: Sign in to your partner dashboard at partners.uber.com, select the tab ‘Invoice Settings’, and add your GST/HST account number to your profile in the field GST/HST Registration Number. Make sure to check the disclaimer box and click ‘Save’.

Additional GST/HST resources

CRA: 1-800-959-5525
HST registration: t.uber.com/cra-bro
Checklist for small businesses: t.uber.com/crataxchecklist
Filing a GST/HST return: t.uber.com/cra-tax-return
Uber Tax Resources: t.uber.com/canadian-taxes

To view your tax summary and payment statements, visit: partners.uber.com

Uber does not provide tax advice. We recommend that you seek guidance from a qualified tax service or professional for additional answers to tax questions.